



CEI LIMITED

(Company Registration No. 199905114H)
(Incorporated in the Republic of Singapore)

IMPORTANT:
PLEASE DISREGARD THIS
LETTER, NOTICE OF AGM
AND PROXY FORM,
IF YOU NO LONGER HOLD
SHARES IN CEI LIMITED

**CEI LIMITED'S ANNUAL GENERAL MEETING
AT 10AM ON 19 APRIL 2021**

1. BACKGROUND

- (a) The COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) The COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
- (c) The joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides additional guidance on the conduct of general meetings during the period from 27 March 2020 to 30 June 2021.

2. DATE, TIME AND CONDUCT OF ANNUAL GENERAL MEETING:

Pursuant to the Order, CEI Limited (the "**Company**") is permitted to hold physical general meeting with strict adherence to safe management measures. The Board wishes to announce that the Twenty-second Annual General Meeting (the "**AGM**") of the Company will be held both in person at The Grassroots' Club, 190 Ang Mo Kio Avenue 8, Singapore 568046 (the "**Venue**") and by way of electronic means at **10am on 19 April 2021 (Monday)** to transact the business set out in the attached Notice of AGM.

Our Executive Chairman, Mr Tien Sing Cheong, and our Managing Director, Mr Tan Ka Huat, will conduct the proceedings of the AGM and address substantial and relevant questions which shareholders have submitted in advance.

3. COMPULSORY PRE-REGISTRATION

Shareholders are required to pre-register at the following website <http://www.cei.com.sg/agm2021> by **9am on 14 April 2021 (Wednesday)** to enable the Company to verify their status as shareholders.

Following the verification, authenticated shareholders will receive an email by **5pm on 15 April 2021 (Thursday)** notifying if shareholders will be able to attend the AGM in person, or, by way of electronic means. The email will contain user ID and password, as well as the details to access the live audio-video webcast of the AGM proceedings.

Due to the safe management measures in place of the Venue, the number of shareholder allowed to **attend the AGM in person will be restricted only to 35**, on a first-come-first-serve basis.

Shareholders who have registered by **9am on 14 April 2021 (Wednesday)** but have not received the email by 5pm on **15 April 2021 (Thursday)**, should contact the Company's Investor Relations team by phone at 6481 1882 or by email to agm2021@cei.com.sg.

- (a) **For Corporations:** Corporations must authorise its corporate representative by way of certificate of appointment of corporate representative. The authorised corporate representative must then complete the section in the form titled "Corporate Shareholders" and provide all the information required therein.
- (b) **For Investors (including CPFIS Members and SRS Investors) who hold Shares through Relevant Intermediaries:** Investors who hold their shares through relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 of Singapore ("**Relevant Intermediaries**") (including CPFIS Members and SRS investors) and who wish to attend the AGM should approach their respective Relevant Intermediaries (including their respective CPF agent banks or SRS Approved Banks) to indicate their intention to attend the AGM.

(c) **For Relevant Intermediaries:** Relevant Intermediaries shall provide to the Company a list of attendees ("**Attendees**"), together with the following information:

1. Name of Attendee;
2. NRIC number / Passport number / Company registration number;
3. Email address; and
4. The interests held in the Company by each Attendee.

Relevant Intermediaries shall also inform all Attendees to complete the section in the form titled "Attendees" and provide all the information required therein.

4. SUBMISSION OF QUESTIONS FOR THE BOARD AND/OR MANAGEMENT

(a) Shareholders may submit question(s) related to the resolutions to be tabled for approval at the AGM during the pre-registration process aforesaid. **All question(s) pertaining to the AGM must be submitted by 9am on 14 April 2021 (Wednesday).** We will endeavour to address all substantial and relevant questions during the AGM proceedings.

In addition, shareholders may also submit their question(s) either via email to agm2021@cei.com.sg, or, delivered by post to the Registered Office of the Company at 2 Ang Mo Kio Avenue 12, Singapore 569707, by 9am on 14 April 2021 (Wednesday). If by post, shareholders are encouraged to post out earlier amid possible delay in mail processing.

(b) Shareholders may seek further clarification(s) or ask follow-up question(s) during the AGM proceedings. To do so, shareholders may submit their question(s) via email to agm2021@cei.com.sg between 10am and 11am on the day of the AGM.

(c) Shareholders who received confirmation from the Company to attend the AGM in person may ask their question(s) during the AGM proceedings.

5. PROXY VOTING

FOR SHAREHOLDERS WHO WISH TO VOTE, THEY WILL HAVE TO SUBMIT THEIR PROXY FORMS BY 10AM ON 15 APRIL 2021 (THURSDAY) AND APPOINT "CHAIRMAN OF THE MEETING" AS THEIR PROXY.

THERE WILL BE NO VOTING AT THE VENUE OR AGM WEBCAST.

The proxy form for the AGM can be obtained from the Company's website at <http://www.cei.com.sg/agm2021> and the SGX website at <https://www.sgx.com/securities/company-announcements>.

The proxy form must be submitted in the following manner:

(a) if **submitted by post**, use the self-addressed postage-paid envelope and be delivered to the Registered Office of the Company at 2 Ang Mo Kio Avenue 12, Singapore 569707; or

(b) if **submitted electronically**, email to agm2021@cei.com.sg,

in either case, **by 10am on 15 April 2021 (Thursday).**

Shareholders who hold their shares through relevant intermediaries (including CPFIS Members and SRS investors) and who wish to exercise their votes by appointing the Chairman of the Meeting as proxy should approach their respective relevant intermediaries (including their respective CPF agent banks or SRS Approved Banks) to submit their voting instructions early in order to allow sufficient time for their respective relevant intermediaries to, in turn, submit a proxy form to appoint the Chairman of the Meeting to vote on their behalf by **10am on 15 April 2021 (Thursday).**

6. FY2020 ANNUAL REPORT

The Company's Annual Report for the financial year ended 31 December 2020 (the "**FY2020 Annual Report**") can be obtained from:

(a) the Company's website at <http://www.cei.com.sg/cei/ann/ar2020.pdf>; and

(b) the SGX website at <https://www.sgx.com/securities/company-announcements>.

Shareholders may request for printed copies of the FY2020 Annual Report by contacting the Company's Investor Relations team by phone at 6481 1882 or by email to agm2021@cei.com.sg.

7. FURTHER INFORMATION

Shareholders who wish to remotely observe the AGM proceedings are reminded that the AGM is private. **Invitation to Shareholder to attend the AGM Webcast shall not be forwarded to anyone who is not a Shareholder of the Company** or who is not authorised to attend the AGM. **RECORDING OF THE AGM WEBCAST in whatever form is also STRICTLY PROHIBITED.**

The Company seeks shareholders' patience and understanding during the AGM proceedings in the event of any technical disruptions.

8. RECORD AND PAYMENT DATES FOR FINAL AND SPECIAL DIVIDEND

Subject to the approval by the shareholders at the AGM to be held on 19 April 2021, the Share Transfer Books and Register of Members of the Company will be closed at 5.00 p.m. on 7 May 2021 for the preparation of dividend warrants for both the one-tier tax-exempt third and final dividend and one-tier tax-exempt special dividend.

Duly completed registrable transfers received by the Company's Share Registrar, In.Corp Corporate Services Pte. Ltd.(formerly known as RHT Corporate Advisory Pte. Ltd.), 30 Cecil Street, #19-08 Prudential Tower, Singapore 049712, up to 5.00 p.m. on 7 May 2021 will be registered to determine shareholders' entitlements to the said dividends. Members whose Securities Accounts with The Central Depository (Pte) Limited are credited with shares at 5.00 p.m. on 7 May 2021 will be entitled to the proposed one-tier tax-exempt third and final dividend and one-tier tax-exempt special dividend.

Payment of the dividends, if approved by the shareholders at the AGM to be held on 19 April 2021, will be made on 18 May 2021.

IMPORTANT REMINDER:

Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change the arrangements for the AGM at short notice. Shareholders should check the Company's website at <http://www.cei.com.sg/agm2021> or the SGX website at <https://www.sgx.com/securities/company-announcements> for the latest updates on the AGM.

The Board wishes to thank the shareholders for their kind support.

BY ORDER OF THE BOARD

Teo Soon Hock
Secretary

Singapore, 1 April 2021

CEI LIMITED

(Company Registration No. 199905114H)
(Incorporated in the Republic of Singapore)

NOTICE OF ANNUAL GENERAL MEETING

IMPORTANT: PLEASE DISREGARD THIS NOTICE OF AGM AND PROXY FORM, IF YOU NO LONGER HOLD SHARES IN CEI LIMITED

NOTICE IS HEREBY GIVEN that the Twenty-second Annual General Meeting (the “AGM”) of CEI LIMITED (the “Company”) will be held **both in person at The Grassroots’ Club, 190 Ang Mo Kio Avenue 8, Singapore 568046 and by way of electronic means at 10am on 19 April 2021 (Monday)** for the following purposes:

AS ORDINARY BUSINESS

1. To receive and adopt the Directors’ Statement and the Audited Financial Statements of the Company for the financial year ended 31 December 2020 together with the Auditors’ Report thereon. (Resolution 1)
2. To declare a one-tier tax-exempt third and final dividend of 0.40 cents per share for the financial year ended 31 December 2020 (2019: 0.40 cents per share). (Resolution 2)
3. To declare a one-tier tax-exempt special dividend of 2.60 cents per share for the financial year ended 31 December 2020 (2019: 3.98 cents per share). (Resolution 3)
4. To re-elect Dr. Tang Martin Yue Nien who is retiring under Regulation 108(1) of the Company’s Constitution and Rule 720(5) of the Listing Manual of the Singapore Exchange Securities Trading Limited (“SGX-ST”). (Resolution 4)

Dr. Tang Martin Yue Nien will, upon re-election as a Director of the Company, remain as Chairman of the Remuneration Committees and a member of the Audit, Board Risk and Nominating Committees.

5. To approve Dr. Tang Martin Yue Nien’s continued appointment as an Independent Director by all shareholders present at the Meeting contingent upon the passing of Ordinary Resolution 4 above and pursuant to Rule 210(5)(d)(iii) of the Listing Manual of the SGX-ST. This Resolution to remain in force until the earlier of Dr. Tang Martin Yue Nien’s retirement or resignation, or the conclusion of the third Annual General Meeting following the passing of this Resolution and Ordinary Resolution 6 below. [See explanatory note (i)] (Resolution 5)
6. To approve Dr. Tang Martin Yue Nien’s continued appointment as an Independent Director by shareholders (excluding the Directors and Chief Executive Officer of the Company, and associates of such Directors and Chief Executive Officer) contingent upon the passing of Ordinary Resolution 5 above and pursuant to Rule 210(5)(d)(iii) of the Listing Manual of the SGX-ST. This Resolution to remain in force until the earlier of Dr. Tang Martin Yue Nien’s retirement or resignation of the Director; or the conclusion of the third Annual General Meeting following the passing of this Resolution and Ordinary Resolution 4 above. [See explanatory note (i)] (Resolution 6)

Dr. Tang Martin Yue Nien will, upon election, remain as an Independent Director of the Company.

7. To re-elect Mr. Tien Sing Cheong who is retiring under Regulation 108(1) of the Company’s Constitution and Rule 720(5) of the Listing Manual of the SGX-ST. (Resolution 7)

Mr. Tien Sing Cheong will upon re-election as a Director of the Company, remain as the Executive Chairman and will be considered non-independent.

Information on Dr. Tang Martin Yue Nien and Mr. Tien Sing Cheong can be found in the Corporate Governance Report - Information of the Directors Nominated for Re-election, the Company’s Annual Report for the financial year ended 31 December 2020.

8. To approve the payment of Directors’ fees of S\$246,000 for the financial year ended 31 December 2020 (2019: S\$251,000). (Resolution 8)
9. To re-appoint Ernst & Young LLP as the Auditors of the Company for the ensuing year and to authorise the Directors of the Company to fix their remuneration. (Resolution 9)
10. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following resolutions with or without any modifications:

ORDINARY RESOLUTION

11. Authority to issue shares

That pursuant to Section 161 of the Companies Act, Chapter 50 of Singapore and Rule 806 of the Listing Manual of the SGX-ST, the Directors of the Company be authorised and empowered to:

- (a) (i) issue shares in the Company (“shares”) whether by way of rights, bonus or otherwise; and/or
- (ii) make or grant offers, agreements or options (collectively, “Instruments”) that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) options, warrants, debentures or other instruments convertible into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instruments made or granted by the Directors of the Company while this Resolution was in force,

provided that:

- (1) the aggregate number of shares (including shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution) to be issued pursuant to this Resolution shall not exceed fifty per centum (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a pro rata basis to shareholders of the Company shall not exceed ten per centum (10%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of issued shares (excluding treasury shares and subsidiary holdings) shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time of the passing of this Resolution, after adjusting for:
 - (a) new shares arising from the conversion or exercise of any convertible securities;
 - (b) new shares arising from exercising share options or vesting of share awards; and
 - (c) any subsequent bonus issue, consolidation or subdivision of shares;

Adjustments in accordance with sub-paragraph (2)(a) or (2)(b) are only to be made in respect of new shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of the passing of this Resolution.

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution of the Company; and
- (4) unless revoked or varied by the Company in a general meeting, such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is earlier. [See Explanatory Note (ii)] (Resolution 10)

By Order of the Board

Teo Soon Hock
Secretary
Singapore, 1 April 2021

Safe management measures

For shareholders who received confirmation from the Company to attend the AGM in person, the Company would like to inform that the AGM venue will be disinfected prior to the AGM and we will also provide hand sanitizers at the AGM venue. In addition, the following steps will be taken for Shareholders and others attending the AGM.

1. All persons attending the AGM will be required to undergo a **temperature check** and submit a **health declaration** in respect of whether he/she has been to overseas, in the last 14 days prior to the date of the AGM (i.e. commencing from and including 4 April 2021). This health declaration submitted will also be used for the purpose of contact tracing, if required.
2. Any person who are under quarantine order or Stay Home Notice or employer-imposed leave of absence, or has been to overseas, irrespective of nationality, during the said 14 days period, **will not be permitted to attend the AGM**.
3. Any person who has fever **will not be permitted to attend the AGM**. In the interest of public health, we may also at our discretion deny entry to persons exhibiting flu-like symptoms and cough.

4. **No lunch** will be served at the AGM.

Shareholders who received confirmation from the Company to attend the AGM in person but are feeling unwell on the date of the AGM are **advised not to attend the AGM**. Shareholders who received confirmation from the Company to attend the AGM in person are **advised to arrive at the AGM venue early** given that the above-mentioned measures may cause delay in the registration process.

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further action measures as appropriate in order to minimize any risk to Shareholders and others who are attending the AGM in person. The Company seeks the understanding and cooperation of all Shareholders and others who intend to attend the AGM to minimize the risk of community spread of COVID-19.

Explanatory Notes:

- (i) On 6 August 2018, the SGX-ST amended the Listing Manual following the publication of the Code of Corporate Governance 2018 by the Monetary Authority of Singapore. As part of the amendments to the Code of Corporate Governance 2018, certain guidelines from the Code of Corporate Governance 2012 were shifted into the Listing Manual for mandatory compliance. On 28 November 2018, the SGX-ST issued the Transitional Practice Note 3 to establish transitional arrangements for certain guidelines shifted into the Listing Manual. Pursuant thereto and in respect of Rule 210(5)(d)(iii) of the Listing Manual, to ensure that the independence designation of a director who has served for more than 9 years as at and from 1 January 2022 is not affected, the Company is seeking to obtain shareholders' approvals for Dr. Tang Martin Yue Nien's continued appointment as an independent director prior to 1 January 2022, as he has served for more than 9 years on the Board of the Company. Rule 210(5)(d)(iii) provides that continued appointment as independent director, after an aggregate period of more than 9 years on the board, must be sought and approved in separate resolutions by (A) all shareholders (Resolution 5) and (B) shareholders excluding directors, chief executive officer, and their associates (Resolution 6).
- (ii) The Ordinary Resolution 10, if passed, will empower the Directors of the Company, effective until the conclusion of the next Annual General Meeting of the Company, or the date by which the next Annual General Meeting of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to issue shares, make or grant Instruments convertible into shares and to issue shares pursuant to such Instruments, up to a number not exceeding, in total, 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company, of which up to 10% may be issued other than on a pro-rata basis to shareholders.
- For determining the aggregate number of shares that may be issued, the total number of issued shares (excluding treasury shares and subsidiary holdings) will be calculated based on the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time this Ordinary Resolution is passed after adjusting for new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time when this Ordinary Resolution is passed and any subsequent bonus issue, consolidation or subdivision of shares.

Notes:

1. The AGM will be held both in person at The Grassroots' Club, 190 Ang Mo Kio Avenue 8, Singapore 568046 and by way of electronic means.
2. Alternative arrangements relating to attendance at the Annual General Meeting via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast), submission of questions to the Chairman of the Meeting in advance of the Annual General Meeting, addressing of substantial and relevant questions at the Annual General Meeting and voting by appointing the Chairman of the Meeting as proxy at the Annual General Meeting, are set out in the accompanying Company's announcement dated 1 April 2021.
3. The proxy form must be submitted in the following manner:
 - (a) if submitted by post, use the self-addressed postage-paid envelope and be delivered to the Registered Office of the Company at 2 Ang Mo Kio Avenue 12, Singapore 569707; or
 - (b) if submitted electronically, email to agm2021@cei.com.sg, in either case, by 10am on 15 April 2021 (Thursday).
4. A member may withdraw an instrument appointing the Chairman of the Meeting by sending an email to the Company at agm2021@cei.com.sg to notify the Company of the withdrawal, at least 96 hours before the time for holding the AGM.

Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote (whether to vote in favour of, or against, or to abstain from voting) at the Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Meeting (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

CEI LIMITED

(Company Registration No. 199905114H)
(Incorporated in the Republic of Singapore)

PROXY FORM

(Please see notes overleaf before completing this form)

IMPORTANT:

1. Please disregard this proxy form, if you no longer hold shares in CEI Limited.
2. The AGM will be held both in person at The Grassroots' Club, 190 Ang Mo Kio Avenue 8, Singapore 568046 and by way of electronic means.
3. Alternative arrangements relating to attendance at the Annual General Meeting via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast), submission of questions to the Chairman of the Meeting in advance of the Annual General Meeting, addressing of substantial and relevant questions at the Annual General Meeting and voting by appointing the Chairman of the Meeting as proxy at the Annual General Meeting, are set out in the accompanying Company's announcement dated 1 April 2021.
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 - (b) if submitted electronically, email to agm2021@cei.com.sg, in either case, by 10am on 15 April 2021 (Thursday).
5. A member may withdraw an instrument appointing the Chairman of the Meeting by sending an email to the Company at agm2021@cei.com.sg to notify the Company of the withdrawal, at least 96 hours before the time for holding the AGM.

I/We, _____ NRIC No./Passport No: _____

of _____
being a *member/members of CEI LIMITED (the "Company"), hereby appoint the Chairman of the Meeting as *my/our proxy, to attend, speak and vote for *me/us and on *my/our behalf, at the Annual General Meeting of the Company to be held both in person at The Grassroots' Club, 190 Ang Mo Kio Avenue 8, Singapore 568046 and by way of electronic means at 10am on 19 April 2021 (Monday) and at any adjournment thereof in the following manner:

No.	Resolutions relating to:	Numbers of Votes For ⁽¹⁾	Numbers of Votes Against ⁽¹⁾	Numbers of Votes Abstaining ⁽¹⁾
1	Adoption of Directors' Statement and Audited Financial Statements for the financial year ended 31 December 2020			
2	Payment of proposed one-tier tax-exempt third and final dividend of 0.40 cents per share for the financial year ended 31 December 2020			
3	Payment of proposed one-tier tax-exempt special dividend of 2.60 cents per share for the financial year ended 31 December 2020			
4	Re-election of Dr. Tang Martin Yue Nien as a Director of the Company			
5	Approval of Dr. Tang Martin Yue Nien's continued appointment as an Independent Director by shareholders			
6	Approval of Dr. Tang Martin Yue Nien's continued appointment as an Independent Director by shareholders (excluding directors, chief executive officer, and their associates)			
7	Re-election of Mr. Tien Sing Cheong as a Director of the Company			
8	Approval of Directors' Fees amounting to S\$246,000 for the financial year ended 31 December 2020			
9	Re-appointment of Ernst & Young LLP as Auditors of the Company for the ensuing year and to authorise the Directors to fix their remuneration			
10	Authority to issue shares			

⁽¹⁾ In appointing the Chairman of the Meeting as your proxy to cast all your votes For or Against a resolution, please tick within the For or Against box in respect of that resolution. Alternatively, please indicate the number of votes For or Against in the For or Against box in respect of that resolution. If you wish the Chairman of the Meeting as your proxy to Abstain from voting on a resolution, please tick within the Abstain box in respect of that resolution. Alternatively, please indicate the number of shares that the Chairman of the Meeting as your proxy is directed to abstain from voting in the Abstain box in respect of that resolution.

For shareholders who wish to vote, they will have to submit their proxy forms and appoint "Chairman of the Meeting" as their proxy.

Dated this _____ day of _____ 2021

Signature of Shareholder(s)
or, Common Seal of Corporate Shareholder

Total number of Shares in:	No. of Shares
(a) CDP Register	
(b) Register of Members	

*Delete where applicable



Safe management measures

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1. All persons attending the AGM will be required to undergo a **temperature check** and submit a **health declaration** in respect of whether he/she has been to overseas, in the last 14 days prior to the date of the AGM (i.e. commencing from and including 4 April 2021). This health declaration submitted will also be used for the purpose of contact tracing, if required.
2. Any person who are under quarantine order or Stay Home Notice or employer-imposed leave of absence, or has been to overseas, irrespective of nationality, during the said 14 days period, **will not be permitted to attend the AGM**.
3. Any person who has fever **will not be permitted to attend the AGM**. In the interest of public health, we may also at our discretion deny entry to persons exhibiting flu-like symptoms and cough.
4. **No lunch** will be served at the AGM.

Shareholders who received confirmation from the Company to attend the AGM in person but are feeling unwell on the date of the AGM are **advised not to attend the AGM**. Shareholders who received confirmation from the Company to attend the AGM in person are **advised to arrive at the AGM venue early** given that the above-mentioned measures may cause delay in the registration process.

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further action measures as appropriate in order to minimize any risk to Shareholders and others who are attending the AGM in person. The Company seeks the understanding and cooperation of all Shareholders and others who intend to attend the AGM to minimize the risk of community spread of COVID-19.

Notes:

1. Please insert the total number of Shares held by you. If you have Shares entered against your name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act, Chapter 289 of Singapore), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members, you should insert that number of Shares. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy or proxies shall be deemed to relate to all the Shares held by you.
2. For shareholders who wish to vote, they will have to submit their proxy forms by 10am on 15 April 2021 (Thursday) and appoint "Chairman of the Meeting" as their proxy.
3. Shareholders will not be able to vote at the Venue or AGM Webcast.
4. The Chairman of the Meeting, as proxy, need not be a member of the Company.
5. A member who is a relevant intermediary entitled to attend, speak and vote (whether to vote in favour of, or against, or to abstain from voting) at the Meeting is entitled to appoint more than two proxies to attend, speak and vote (whether to vote in favour of, or against, or to abstain from voting) instead of the member, but each proxy must be appointed to exercise the rights attached to a different Share or Shares held by such member. Where such member appoints more than two proxies, the appointments shall be invalid unless the member specifies the number and class of Shares in relation to which each proxy has been appointed.
6. "Relevant intermediary" has the same meaning ascribed to it in Section 181 of the Companies Act, Chapter 50 of Singapore.
7. The proxy form must be submitted in the following manner:
 - (a) if submitted by post, use the self-addressed postage-paid envelope and be delivered to the Registered Office of the Company at 2 Ang Mo Kio Avenue 12, Singapore 569707; or
 - (b) if submitted electronically, email to agm2021@cei.com.sg, in either case, by 10am on 15 April 2021 (Thursday).
8. The instrument appointing the Chairman of the Meeting as proxy must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing the Chairman of the Meeting as proxy is executed by a corporation, it must be executed either under its seal or under the hand of an officer or attorney duly authorised. Where the instrument appointing the Chairman of the Meeting as proxy is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must be lodged with the instrument.
9. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the Meeting, in accordance with Section 179 of the Companies Act, Chapter 50 of Singapore.
10. A member may withdraw an instrument appointing the Chairman of the Meeting by sending an e-mail to the Company at agm2021@cei.com.sg to notify the Company of the withdrawal, at least 96 hours before the time for holding the Annual General Meeting.
11. The Company shall be entitled to reject the instrument appointing or treated as appointing the Chairman of the Meeting as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing or treated as appointing the Chairman of the Meeting as proxy (including any related attachment). In addition, in the case of members whose Ordinary Shares are entered against their names in the Depository Register, the Company may reject any instrument appointing or treated as appointing the Chairman of the Meeting as proxy lodged if such members are not shown to have Ordinary Shares entered against their names in the Depository Register 72 hours before the time appointed for holding the Annual General Meeting as certified by The Central Depository (Pte) Limited to the Company.

PERSONAL DATA PRIVACY:

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 1 April 2021.

General:

The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed or illegible, or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy or proxies. In addition, in the case of Shares entered in the Depository Register, the Company shall reject any instrument appointing a proxy or proxies lodged if the member, being the appointor, is not shown to have Shares entered against his name in the Depository Register as at seventy-two (72) hours before the time appointed for holding the Meeting, as certified by The Central Depository (Pte) Limited to the Company.